

**REGULAR MEETING OF THE PRESIDENT  
AND BOARD OF TRUSTEES  
VILLAGE OF STOCKTON  
JO DAVIESS COUNTY, ILLINOIS  
October 11, 2016**

***Call To Order:***

President Brandt called the meeting to order on October 11, 2016 at 7:30 p.m. and asked the clerk to call the roll.

***Members in Attendance:***

Trustees: Linda Gonnerman, Jerry Hayes, Dan Kunz, Jackie Lickes, and Rich Curtiss.  
Absent: Kevin Stewart. Staff present: Kari Olson, Don Luke, Steve Rice, Amy Haas, Tom Sheehan, Diane Bradley, Susanne Young.

***Approval of Agenda:***

A motion was made by Curtiss and seconded by Kunz to approve the agenda. All members present voting aye. Motion carried.

***Approval of Minutes:***

President Brandt asked if there were any additions or corrections to the minutes of the regular meeting of September 13, 2016. Lickes moved and Curtiss seconded to approve the minutes as presented. All members present voting aye. Motion carried.

***Treasurers Report:***

President Brandt asked for approval of the Treasurers Report as submitted by Treasurer Diane Bradley. A motion was made by Curtiss and seconded by Gonnerman to approve the monthly Treasurers report. Voting aye: Curtiss, Gonnerman, Hayes, Kunz, Lickes. Absent: Stewart. Motion carried.

***Accounts Payable:***

President Brandt asked for approval to authorize payment of claims and List B as submitted. Clerk Young asked permission to add five additional invoices totaling \$2,109.24. Lickes moved and Curtiss seconded to authorize the payment of accounts payable claims as presented including the additional invoices. Voting aye: Gonnerman, Hayes, Kunz, Lickes, Curtiss. Absent: Stewart. Motion carried.

***Police:***

A motion was made by Kunz and seconded by Curtiss to approve the Police Report for the month as submitted by Chief Sheehan. All members present voting aye. Motion carried.

***Water & Sewer:***

A motion was made by Lickes and seconded by Curtiss to approve the Water Report as submitted by Kari Olson and the Sewer Report as submitted by Don Luke for the month. All members present voting aye. Motion carried.

***Street:***

A motion was made by Lickes and seconded by Kunz to approve the Street Department Activity Report for the month as submitted by Steve Rice. All members present voting aye. Motion carried.

**Public Comments:**

None

***Audit:***

Steve Jordan of WIFPLI presented the 2015/2016 Fiscal Year Audit. Jordan went through the General Communication which summarizes the audit process which reported that no difficulties were encountered performing and completing the audit. As noted yearly, a good system of internal control procedures requires segregation of duties so that no one individual can handle a transaction from its inception to its completion. It is the opinion of the audit staff that the village does not currently have a large enough staff to satisfy these requirements, but strong supervision and review by the Board can compensate for this weakness. Jordan went through the financial report provided and explained various items and recommended the board take the time to review it.

Gonnerman moved and Curtiss seconded to approve the audit as presented. Voting aye: Hayes, Kunz, Lickes, Curtiss, Gonnerman. Absent: Stewart. Motion carried.

***Status Reports – MSA:***

President Brandt noted MSA was unable to attend but sent an update on projects for the board to review.

Trustee Gonnerman asked about the chlorine levels at the wells. Kari Olson, Water Superintendent, stated they have sent samples to PDC for further testing on the iron bacteria levels and are waiting for results.

***Community Funding & Planning Services:***

No Report

**Committee Reports:**

***Water, Sewer & Garbage:***

Trustee Curtiss stated they reviewed a proposal received from Altorfer for a maintenance contract for the generator located at the Sewer Plant at the September 27<sup>th</sup> committee meeting. The new contract is for \$855 per year for six (6) years and it was noted the current contract was \$764 yearly for the last 6 years. Curtiss moved and Gonnerman

seconded to accept the proposal from Altorfer for \$855 per year for 6 years. Voting aye: Kunz, Lickes, Curtiss, Gonnerman, Hayes. Absent: Stewart. Motion carried.

***Streets, Sidewalks, Forestry, Building & Grounds:***

Trustee Hayes reviewed items discussed at the September 27<sup>th</sup> committee meeting.

Downtown Snow Removal

Trustee Hayes announced that two bids were received for snow removal for the downtown for 2016/2017 and 2017/2018 winters.

- Kleckner Snow Plowing & Salting bid \$280 per hour
- Oppold Backhoe bid \$325 per hour

A motion was made by Hayes and seconded by Kunz to accept the bid from Kleckner Snow Plowing for \$280/per hour for the next two years.

Voting aye: Lickes, Gonnerman, Hayes, Kunz. Voting nay: Curtiss. Absent: Stewart. Motion carried.

Stainless Steel Salt Spreader

Trustee Hayes stated the Street Department has received three bids for a stainless steel salt spreader. The bids are as follows: Bonnell - \$2,548.00, Monroe Truck - \$3,175.00 and Henderson Truck - \$3,072.00. Hayes moved and Lickes seconded to accept the bid for the stainless steel salt spreader from Bonnell for \$2,548.00. Voting aye: Curtiss, Gonnerman, Hayes, Kunz, Lickes. Absent: Stewart. Motion carried.

Village Parking Lot

Trustee Hayes noted they had met with members of the Fire Department who have requested the Village to allow them to acquire a portion of the Village Parking lot west of the current Fire Department. Three scenarios of expanding 20', 25' and 30' west of the current location were marked off. Trustee Curtiss felt that 25' would work and still allow a portion of the area to remain parking for the adjoining businesses.

Hayes moved and Curtiss seconded to have our Village Attorney move forward with the paperwork allowing the Fire Department to take over 25' of the parking lot.

Voting aye: Curtiss, Gonnerman, Hayes, Kunz, Lickes. Absent: Stewart. Motion carried.

***Police:***

Trustee Gonnerman noted that a request was received to change a street to allow parking only on one side but no action was taken because Steve Rice was not at the meeting. Chief Sheehan noted that he had met with Steve Rice and that it has already been changed to "No Parking" on the south side on East Front from Simmons Street to Cherry Street.

***Finance and Purchasing:***

Trustee Gonnerman noted Chief Sheehan updated the committee on the revised cost to install the docking station for the car computer to \$1,136.98, which is an increase of \$300.

Trustee Gonnerman also stated a quote was received from Creativeations to install security film on the front window of the Police Station. Gonnerman moved and Curtiss seconded to accept the proposal from Creativeations for \$780 for the window covering. Voting aye: Gonnerman, Hayes, Kunz, Lickes, Curtiss. Absent: Stewart. Motion carried.

***Personnel:***

No Report

***Economic Development:***

Update Village Website

Trustee Kunz stated the committee met on September 27<sup>th</sup> and discussed updating the Village's website. Kunz noted we have received a proposal from Tiffany Beltrane of Belstar Media to update the Village's website for \$2,040.00 with 25% down. Johanna Lemon, the Village's Peace Corp Fellow, stated she has been meeting with various organizations looking into combining the Village, Stockton Chamber, Stockton Strong, Museum and other organizations together under one website. Kunz moved and Gonnerman seconded to accept the proposal from Belstar Media for \$2,040.00. Voting aye: Kunz, Lickes, Curtiss, Gonnerman. Voting nay: Hayes. Absent: Stewart. Motion carried.

Trustee Kunz also noted that the Village will be working on getting residents signed up for the Emergency CodeRed program and are looking at various ways to get the word out.

**Old Business:** none

**New Business:**

***Trick or Treat Hours:***

A motion was made by Curtiss and seconded by Lickes to set Trick or Treat hours from 5:00 to 7:30 p.m. Monday, October 31<sup>st</sup>. All members present voting aye. Motion carried.

***2016 MFT Street Maintenance:***

President Brandt stated the final construction cost of the 2016 MFT project was \$53,329.55. There also is a change order for the deduct amount of \$1,456.80.

Lickes moved and Kunz seconded to approve the change order in the amount of \$1,456.80 for 2016 MFT street maintenance. Voting aye: Lickes, Curtiss, Gonnerman, Hayes, Kunz. Absent: Stewart. Motion carried.

Gonnerman moved and Lickes seconded to approve seal coat payment of \$53,329.55 to Civil Constructors. Voting aye: Curtiss, Gonnerman, Hayes, Kunz, Lickes. Absent: Stewart. Motion carried.

***Ordinance No. 628 – Tax Levy:***

President Brandt stated the board members each received an explanation sheet and copy of Ordinance No. 628 entitled, “An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year May 1, 2016 and ending April 30, 2017”. It was asked if there were any questions or comments. A motion was made by Lickes and seconded by Kunz to pass the ordinance as provided. Voting aye: Curtiss, Gonnerman, Hayes, Kunz, Lickes. Absent: Stewart. Motion carried.

***Ordinance No. 629 Tax Abatement:***

President Brandt stated Ordinance No. 629 entitled “An Ordinance abating the tax heretofore levied for the year 2016 to pay the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2013, of the Village of Stockton, Jo Daviess County, Illinois”, is to notify the County Clerk that it is not necessary to levy taxes to cover the payments that are due on the sewer plant bond. Kunz moved and Gonnerman seconded to pass Ordinance No. 629 as presented. Voting aye: Gonnerman, Hayes, Kunz, Lickes, Curtiss. Absent: Stewart. Motion carried.

***Ordinance No. 630 Tax Abatement:***

President Brandt noted that all board members received a copy of Ordinance No. 630 entitled, “An Ordinance abating the tax heretofore levied for the year 2016 to pay the principal of and interest on the \$410,000 General Obligation Bonds (Alternate Revenue Source), Series 1997 of the Village of Stockton, Jo Daviess County, Illinois”. The tax abatement ordinance is to notify the County Clerk and the public that it is not necessary to levy taxes to cover the principal and interest payments that are due on the water tower loan. A motion was made by Lickes and seconded by Gonnerman to pass Ordinance No. 630 as presented. Voting aye: Hayes, Kunz, Lickes, Curtiss, Gonnerman. Absent: Stewart. Motion carried.

***Announcements:***

Clerk Young announced that the annual TIF Joint Review Board meeting is scheduled for Monday, October 31, 2016 at 11:00 a.m. at Village Hall. Young also noted the Consolidated Election is scheduled for April 4, 2017 and the terms for Village President and Trustees Gonnerman, Hayes, and Lickes are up for election and petitions are available.

***Adjournment:***

A motion was made by Kunz and seconded by Lickes that the meeting be adjourned at 8:35 p.m. All members present voting aye. The motion carried.

**APPROVED**

---

**ATTEST**

---