

**REGULAR MEETING OF THE PRESIDENT
AND BOARD OF TRUSTEES
VILLAGE OF STOCKTON
JO DAVIESS COUNTY, ILLINOIS
January 14, 2020**

Call To Order:

Dan Kunz called the meeting to order on January 14, 2020 at 7:00 p.m. and asked the clerk to call the roll.

Members in Attendance:

Trustees: Billie Jo Eisfeller, Linda Gonnerman, David Julius, Dan Kunz, Jackie Lickes, Matt Timpe. Staff present: Steve Rice, Aaron Sullivan, Cheryl Bourland, Rena Eden, Kevin Stewart and Susanne Young.

Appoint Chairman Pro Tem:

In the absence of Village President Brandt, Gonnerman moved and Julius seconded to appoint Dan Kunz as Chairman Pro Tem of the Board meeting. All members voting aye. Motion carried.

Approval of Agenda:

A motion was made by Lickes and seconded by Gonnerman to approve the agenda. All members voting aye. Motion carried.

Approval of Minutes:

Chairman Pro Tem Kunz asked if there were any additions or corrections to the minutes of the regular meeting of December 10, 2019. Gonnerman moved and Eisfeller seconded to approve the minutes. All members voting aye. Motion carried.

Treasurers Reports:

Chairman Pro Tem Kunz asked for approval of the Treasurers Report as submitted by Treasurer Rena Eden. A motion was made by Lickes and seconded by Gonnerman to approve the Treasurers report as submitted. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

Accounts Payable:

When the accounts payable were presented the clerk asked permission to include six additional invoices totaling \$8,738.30. Gonnerman moved and Timpe seconded to authorize the accounts payable claims including List B and additional invoices as presented. Trustee Kunz questioned the \$4,700 repair bill for the John Deere tractor from Holland & Sons. Steve Rice stated that they had it for the majority of the summer before it was repaired correctly. Voting aye: Kunz, Lickes, Timpe, Eisfeller, Gonnerman, Julius. Motion carried.

Police:

A motion was made by Eisfeller and seconded by Gonnerman to approve the Police Report for the month as submitted by Chief Stewart. All members voting aye. Motion carried.

Water & Sewer:

A motion was made by Lickes and seconded by Gonnerman to approve the Water Report as submitted by Kari Olson and the Sewer Report as submitted by Aaron Sullivan for the month. Trustee Lickes questioned the three shut-offs listed on the report. Trustee Gonnerman questioned Steve Rice if he was still assisting with reading meters or has Kari Olson been trained to take over that duty among other things associated with the duties of the water department. Rice stated they are working on it. All members voting aye. Motion carried.

Street:

A motion was made by Kunz and seconded by Lickes to approve the Street Department Activity Report for the month as submitted by Steve Rice. All members voting aye. Motion carried.

Public Comments: None

Committee Reports:

Personnel:

W. Barrett Marvin, Jr.

Trustee Lickes welcomed Barrett Marvin and his wife and family. Lickes noted Chief Stewart has requested that the Village hire Mr. Marvin and sponsor him for the Police Academy beginning January 19, 2020. Lickes moved and Julius seconded to hire Barrett Marvin per the agreed upon terms of employment and he will begin training at the academy on January 19, 2020. Voting aye: Lickes, Timpe, Eisfeller, Gonnerman, Julius, Kunz. Motion carried.

Clerk Young proceeded to swear W. Barrett Marvin in as a Police officer for the Village of Stockton followed by Barrett's wife pinning on her husband's badge.

Chief Stewart updated the trustees informing them that we received notification yesterday that the Training Board will no longer be direct billing the Academy but we will be billed for the tuition of \$6,020. Once we have paid the tuition, we can request tuition reimbursement from the Illinois Law Enforcement Training and Standards Board. Trustee Lickes noted there may also be possible reimbursement for this training through the GI Bill which Barrett may receive.

Cannabis, Drug and Alcohol Use/Abuse Policy

Trustee Lickes moved Julius seconded to officially approve the Cannabis, Drug and Alcohol Use/Abuse Policy recently issued to the employees. Voting aye: Timpe, Eisfeller, Gonnerman, Julius, Kunz, Lickes. Motion carried.

Sexual Harassment Training

Trustee Lickes noted that one of the new state regulations for 2020 is that all employees receive sexual harassment training. This mandatory training will be scheduled to be done by our insurance company or on-line for employees who will not be able to attend the training. The plan is to schedule this in February.

Employee Manual

Trustee Lickes reported the Village of Stockton Employee Manual has been updated for 2020 with many revisions and additions to the previous manual. The draft for the update was issued to the Village Board members at the last committee meeting. Upon approval by the Village Board, copies will be issued to all employees with their next paycheck. Employees will have time to familiarize themselves with the new manual and prepare any questions they may have regarding new policies. Trustee Gonnerman stated she had a few minor changes and will forward to Trustee Lickes. Trustee Gonnerman thanked Trustee Lickes for all the time she has spent updating the manual.

Trustee Lickes moved and Timpe seconded to approve the Village of Stockton Employee Manual effective January 2020. Voting aye: Eisfeller, Gonnerman, Julius, Kunz, Lickes, Timpe. Motion carried.

Class 2 Waste Water License

Lastly, Trustee Lickes congratulated Aaron Sullivan for earning his Class 2 Waste Water license and is now a certified Sewer Operator for the Village of Stockton. Lickes moved and Timpe seconded to award a \$500 stipend to Aaron Sullivan for achieving this milestone. Voting aye: Gonnerman, Julius, Kunz, Lickes, Timpe, Eisfeller. Motion carried.

Water, Sewer & Garbage:

Trustee Gonnerman reported on the committee meeting held January 7, 2020.

Water System Improvements

Civil and their sub-contractor Biechler Electric are still on hold to complete the work at Well # 4 and Well # 6, due to Well # 5 being down for maintenance. Civil is requesting a time extension in the form of Change Order #1 to extend the project substantial completion date to April 30, 2020 and final completion of May 29, 2020 to complete the necessary work at the well houses. This change order also includes charges for the emergency water main repair, at Summit Avenue and IL Route 78, following completion of the project at an additional cost of \$4,951.40. MSA has reviewed the change order request and recommends Village approval.

Gonnerman moved and Lickes seconded to approve Change Order # 1 to extend the project substantial completion date to April 30, 2020 and final completion to May 29, 2020 and payment of Civil Constructors invoice #2744, dated December 30, 2019, in the

amount of \$4,951.40 for the emergency water main repair. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

Well Updates

Gonnerman reported new issues have developed at Well # 4 and Lyons Well Drilling will need to pull the pump to conduct an inspection and identify the problem. Once we receive IEPA's approval to put Well # 5 back on line we can begin working on Well # 4.

WWTF USEPA Local Limits Development

The Village staff has completed the required testing. MSA is using the data to develop local limits for Industrial Users and Village ordinances. A revised schedule was provided.

Wastewater Treatment Facility Project

The purchase of the Heidenreich property is complete. Easements for the water main and force main have been prepared. Once reviewed Attorney Paja can prepare the legal documents.

Dissolved Oxygen Project at WWTF

Installation is complete. L.W. Allen intends to complete the programming this month.

Maintenance Agreement for Well # 5 Generator

Gonnerman reported we have received a Maintenance Agreement for the Caterpillar Emergency Generator at Well # 5. Altorfer Power Systems has submitted a quote for a renewal of a six (6) year agreement in the amount of \$1,841 per year. Gonnerman moved and Kunz seconded to renew the maintenance agreement with Altorfer, Inc.

In discussion it was noted we will be looking for maintenance agreements to include the new generators installed at well # 4 and # 6 and may be able to "bundle" them to get a better rate.

Following discussion Gonnerman moved and Timpe seconded to amend the motion to conduct further research and investigate other companies who offer maintenance agreements. Voting aye: Kunz, Lickes, Timpe, Eisfeller, Gonnerman, Julius. Motion carried.

Community Funding & Planning Services contract amendment

Trustee Gonnerman reported CFPS has provided us with a contract amendment for additional environmental review work associated with the Village's Wastewater Treatment Plant Project and its submittal of a Water Pollution Control Loan from the IEPA. Gonnerman moved and Kunz seconded to approve the contract amendment for \$9,400 for the additional environmental review as required. Voting aye: Lickes, Timpe, Eisfeller, Gonnerman, Julius, Kunz. Motion carried.

Economic Development:

Trustee Julius moved and Lickes seconded to approve to have Kathy Orr prepare a TIF Inducement for Stella's, 100 N. Main for approval at the February 10, 2020 board meeting. Voting aye: Timpe, Eisfeller, Gonnerman, Julius, Kunz, Lickes. Motion carried.

Streets, Sidewalks, Forestry, Building & Grounds: No Report

Police:

Chief Stewart stated he is still waiting for information from Service Master for mold remediation costs at the Police Department.

Finance and Purchasing:

Computer & IT Proposal upgrades

Trustee Eisfeller reported we received proposals for computer and IT upgrades to the village computers from Access Systems, Dynamic Horizons and Johnston IT Consulting. The proposals included replacement of equipment, annual costs of IT and computer maintenance, and cloud storage. The consensus of the board was to accept the proposal submitted by Johnston IT Consulting which they felt best met the needs and budget. Eisfeller stated their proposal included the computers, software, licensing, backup system and IT support for the first year for \$14,797.42. at this time the initial payment required is \$6,472.42 to get the equipment ordered.

Eisfeller moved and Gonnerman seconded to accept the proposal from Johnson IT Consulting for replacement of hardware, software and backup system for the first year \$14,797.42. Voting aye: Eisfeller, Gonnerman, Julius, Kunz, Lickes, Timpe. Motion carried.

Trustee Eisfeller noted that we also have received an estimated annual costs of IT and computer maintenance, cloud storage, etc. for budgetary purposes from Johnston IT Consulting.

Tires for Public Works Truck

Trustee Eisfeller moved and Timpe seconded to approve the proposal received for 4 tires which includes mounting for the 1999 International Dump truck from Corp Tire for \$2,275.84. Voting aye: Gonnerman, Julius, Kunz, Lickes, Timpe, Eisfeller. Motion carried.

Tool Boxes for 2019 Dodge Ram 1500 Pick-up

Steve Rice provided quotes from Better Bilt and Northern Tool & Equipment for two tool boxes for the 2019 Dodge pick up to be used by the Sewer Department. Northern Tool was the lower at \$949.72. Eisfeller moved and Timpe seconded to approve the purchase of the two tool boxes from Northern Tool & Equipment for \$949.72. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

Lights for 2019 Dodge Ram 1500 Pick-up

Trustee Eisfeller reported we have two (2) estimates to install a roof light bar, grill & tool box lights, and a spot light for the 2019 Dodge pick-up. The estimate from Buss Boyz Customs, Inc. is \$1,419.75 and Mobile Electronics for \$1,382.83. Eisfeller moved and Gonnerman seconded to accept the proposal from Mobile Electronics for \$1,382.83 to install lights on the 2019 Dodge pick-up. Voting aye: Kunz, Lickes, Eisfeller, Gonnerman. Voting nay: Timpe, Julius. Motion carried.

Spotlight for 2019 Dodge Durango Squad

Trustee Gonnerman reported the 2019 Dodge Durango did not come with a spotlight. Because of the difficulty for the installation it is very costly to install the spotlight. Eisfeller moved and Gonnerman seconded to accept the proposal from Mobile Electronics to install a spotlight on the 2019 Dodge Durango Squad for \$605.00. Voting aye: Lickes, Timpe, Eisfeller, Gonnerman, Julius, Kunz. Motion carried.

Unfinished Business: None

New Business: None

Announcements:

Clerk Young reminded the board that the Stockton Chamber of Commerce will be hosting an informational presentation at the Stockton Elementary School, Thursday, January 16, 2020, at 6:00 p.m. to see if there is interest in fiber internet being brought to town.

Chief Stewart asked board members to review the Cannabis information he sent them and also the information received from Bill Herman regarding Emergency Medical Services Sustainability in Jo Daviess County.

Adjournment:

A motion was made by Kunz and seconded by Julius that the meeting be adjourned at 8:44 p.m. All members voting aye. Motion carried.

APPROVED

ATTEST
