

**REGULAR MEETING OF THE PRESIDENT
AND BOARD OF TRUSTEES
VILLAGE OF STOCKTON
JO DAVIESS COUNTY, ILLINOIS
February 11, 2020**

Call To Order:

President Brandt called the meeting to order on February 11, 2020 at 7:00 p.m. and asked the clerk to call the roll.

Members in Attendance:

Trustees: Linda Gonnerman, Dan Kunz, Jackie Lickes, Matt Timpe. Absent: Billie Jo Eisfeller and Dave Julius. Staff present: Steve Rice, Cheryl Bourland, Amy Haas, Kevin Stewart, Rena Eden and Susanne Young.

Approval of Agenda:

President Brandt noted a change in the agenda removing the Concerned Women of America which was left on from the previous month. A motion was made by Gonnerman and seconded by Kunz to approve the revised agenda. All members present voting aye. Motion carried.

Approval of Minutes:

President Brandt asked if there were any additions or corrections to the minutes of the regular meeting of January 14, 2020. Kunz moved and Lickes seconded to approve the minutes. All members present voting aye. Motion carried.

Treasurers Reports:

President Brandt asked for approval of the Treasurers Report as submitted by Treasurer Rena Eden. A motion was made by Gonnerman and seconded by Lickes to approve the Treasurers report as submitted. Voting aye: Gonnerman, Kunz, Lickes, Timpe. Absent: Eisfeller, Julius. Motion carried.

Accounts Payable:

When the accounts payable were presented the clerk asked permission to include nine additional invoices totaling \$21,487.54. Kunz moved and Lickes seconded to authorize the accounts payable claims including List B and additional invoices as presented. Trustee Lickes noted that we are over budget on a few line items and need to be watchful on our spending. Voting aye: Gonnerman, Kunz, Lickes, Timpe. Absent: Eisfeller, Julius. Motion carried.

Police:

A motion was made by Gonnerman and seconded by Kunz to approve the Police Report for the month as submitted by Chief Stewart. Trustee Gonnerman noted the Police Department completed a required audit in January 2020 with the Illinois State Police and are in full compliance with the LEADS/NCIC rules, regulations and policies. All members present voting aye. Motion carried.

Water & Sewer:

A motion was made by Lickes and seconded by Gonnerman to approve the Water Report as submitted by Kari Olson and the Sewer Report as submitted by Aaron Sullivan for the month. Steve Rice reported that Well # 5 is back on line and we will now will be taking Well # 4 out of the rotation. Rice stated a meeting is being scheduled with Larry Lyons and Tony Herrell to review the issues before moving forward pulling the pump to conduct an inspection and identify the problem. All members present voting aye. Motion carried.

Street:

A motion was made by Kunz and seconded by Lickes to approve the Street Department Activity Report for the month as submitted by Steve Rice. Trustee Gonnerman noted the Street crew did a great job with the snow removal the last few weeks. All members present voting aye. Motion carried.

Public Comments: None

Committee Reports:

Water, Sewer & Garbage:

Trustee Gonnerman reported on the committee meeting held January 28 2020.

Water System Improvements

Civil and their sub-contractor Biechler Electric are still on hold to complete the work at Well # 4 and Well # 6, due to Well # 5 being down for maintenance. The operating permit was obtained for Well #5. The issues at Well #4 are still being evaluated.

Gonnerman moved and Kunz seconded to approve Work Change Directive #1R from Civil Constructors totaling \$2,647, which includes \$1,026 to move the ATS to the east side of Well House #6, and \$1,621 for moving the 480 volt disconnect, install new panel and replace conduit to transformer at Well #4. Voting aye: Kunz, Lickes, Timpe, Gonnerman. Absent: Julius, Eisfeller. Motion carried.

WWTF USEPA Local Limits Development

MSA is using the data from the testing to develop local limits for Industrial Users and Village ordinances. A revised schedule was provided.

Wastewater Treatment Facility Project

We need to finalize the School/Rush Street property easement for the Force Main. Once reviewed Attorney Paja can prepare the legal documents. Design is finalized and permit applications are being submitted to the IEPA for review. The final total project cost estimate is \$25.6 million. A breakdown of construction costs and updated project schedule was provided by MSA. An update of the IEPA Loan and EDA grant funding

options was provided by Jill Pepin, Community Funding and Planning Services. The final Village Loan amount is estimated at \$8,066,518.

Gonnerman moved and Lickes seconded to approve the agreement for professional services with Community Funding and Planning Services in the amount of \$35,000, to prepare and submit the EDA grant application for funding assistance for the Village of Stockton's upgrades to its new wastewater treatment facility project. Voting aye: Kunz, Lickes, Timpe, Gonnerman. Absent: Eisfeller, Julius. Motion carried.

Dissolved Oxygen Project at WWTF

Installation of the probes is complete. L.W. Allen has some programming to complete. MSA will provide an annual report to Brewster/IEPA that the project is operational.

Economic Development:

Ordinance No. 680 of the Village of Stockton, Jo Daviess County, Illinois, approving the Redevelopment Agreement by and between the Village of Stockton, Jo Daviess County, Illinois and James & Molly Mensendike.

Gonnerman moved and Kunz seconded to pass Ordinance No. 680 approving a TIF Redevelopment Agreement between the Village of Stockton and James & Molly Mensendike to reimburse them the lessor of 30% of the total project cost or \$21,000 over three (3) annual payments. Voting aye: Lickes, Timpe, Gonnerman, Kunz. Absent: Eisfeller, Julius. Motion carried.

Resolution No. 20-01 – A Resolution of the Village of Stockton, Jo Daviess County, Illinois, to induce the Redevelopment of Certain Property within Route 20/Downtown Redevelopment Project Area.

The owner, Terry McGovern, informed the board that she intends to make renovations to the building to improve the handicap accessibility, make changes utilizing the office to expand and make it part of the kitchen, replace HAVC, and work on water issues in basement.

Gonnerman moved and Lickes seconded to pass Resolution No. 20-01 to enter into a TIF Inducement with Stellas/Terry McGovern. Voting aye: Timpe, Gonnerman, Kunz, Lickes. Absent: Eisfeller, Julius. Motion carried.

Police:

Chief Stewart stated he is still waiting to hear from Service Master and our Insurance Company regarding mold remediation at the Police Department.

Streets, Sidewalks, Forestry, Building & Grounds: No Report

Finance and Purchasing:

Clerk Young noted they would like to schedule the first budget meeting for Saturday, March 7th at 8:00 a.m.

President Brandt reported Dale Ven Huizen will be renting from the Village the 17 acres purchased from Tom Heidenreich this year as the Waste Water Treatment Expansion Project will not begin until 2021.

Personnel:

Trustee Lickes noted that Fred Cass and Jeff Altfillisch have completed their Introductory Period with the Village. Lickes moved and Gonnerman seconded to approve removing them from probation. All members present voting aye.

Trustee Lickes noted they will be reviewing applications received for the Clerk's position in executive session.

Trustee Lickes stated a luncheon meeting will be scheduled with employees to answer any questions they have on the updated Employee Manual. Clerk Young noted that she will schedule the mandated sexual harassment training the same day. A representative from our Insurance Company, Tokio Marine, will be conducting this training.

Lastly, Lickes stated she has reviewed the current job descriptions and there are only a couple of items she would like to review with department heads. The revised employee manual states that job descriptions will all be updated by May 1, 2020.

Unfinished Business: None

New Business:

Ordinance No. 681 – *An Ordinance Amending Title 5, Chapter 2, Section 1 of the Municipal Code of the Village of Stockton, Jo Daviess County, IL.*

This section 5-2-1 of the municipal code prohibits parking along either side of North Avenue (marked U.S. Route 20) within village limits. This amendments changes the fines for this violation to twenty dollars (\$20) for a first offense; thirty dollars (\$30) for a second offense; and fifty dollars (\$50) for a third or each subsequent offense.

Gonnerman moved and Kunz seconded to pass Ordinance No. 681 amending Title 5, Chapter 2, Section 1 of the Municipal Code. Voting aye: Gonnerman, Kunz, Lickes, Timpe. Absent: Julius, Eisfeller. Motion carried.

Ordinance No. 682 – *An Ordinance Amending Title 5, Chapter 2, Section 4 of the Municipal Code of the Village of Stockton, Jo Daviess County, Illinois.*

President Brandt noted this amendment amends the parking fines for Time Limit Parking violations to Twenty Dollars (\$20) for the first offense; Thirty Dollars (\$30.00) for the second offense; and Fifty Dollars (\$50) for a third or each subsequent offense.

Timpe moved and Kunz seconded to pass Ordinance No. 682 amending Title 5, Chapter 2, Section 4 of the Municipal Code. Voting aye: Kunz, Lickes, Timpe, Gonnerman. Absent: Eisfeller, Julius. Motion carried.

Ordinance No. 683 – *An Ordinance Amending Title 5, Chapter 2, Section 7 of the Municipal Code of the Village of Stockton, Jo Daviess County, IL.*

President Brandt noted this amendment updates the parking fine amount for unauthorized use of parking places reserved for handicap persons. This amends the fine to \$350 in addition to any costs or charges connected with the removal or storage of any motor vehicle authorized under this amendment.

Gonnerman moved and Kunz seconded to pass Ordinance No. 683 amending Title 5, Chapter 2, Section 7 of the Municipal Code to amend the fine to \$350.

Before roll call Trustee Timpe noted that per state statute the minimum fine is \$250 but municipalities can fine up to \$350.

Voting aye: Timpe, Gonnerman. Voting nay: Kunz, Lickes. President Brandt votes Nay. Motion does not pass.

Ordinance No. 684 – *An Ordinance Amending the Municipal Code of the Village of Stockton, Jo Daviess County, Illinois to add Chapter 6 to Title 5 to allow for the Operation of Utility Terrain Vehicles (UTV's) on Village Streets.*

Kunz moved and Timpe seconded to pass Ordinance No. 684 as presented. Voting aye: Lickes, Timpe, Gonnerman, Kunz. Absent: Eisfeller, Julius. Motion carried.

Chief Stewart noted he is working on sticker options that will be placed on the UTV's when registered with the Village.

Resolution No. 20-02 – *2020 Maintenance of Streets & Highways under the Illinois Highway Code.* Clerk Young noted this allows for motor fuel tax money to be spent for our annual street repair work in 2020. Timpe moved and Lickes seconded to pass Resolution No. 20-02 allocating \$85,000 for the 2020 maintenance of streets & highways. Voting aye: Timpe, Gonnerman, Kunz, Lickes. Absent: Eisfeller, Julius. Motion carried.

Resolution No. 20-03 – *Executive Minutes for Public Inspection*

Gonnerman moved and Lickes seconded to pass Resolution No. 20-03 to not release the executive minutes from the last six months. Voting aye: Gonnerman, Kunz, Lickes. Abstain: Timpe. Absent: Eisfeller, Julius. Motion carried.

Zoning Board of Appeals Appointment:

President Brandt stated he would like to appoint Kris Enright to the Zoning Board for a five year term. Lickes moved and Kunz seconded to approve the appointment of Kris Enright. Voting aye: Gonnerman, Kunz, Lickes, Eisfeller. Absent: Julius, Eisfeller. Motion carried.

Executive Session:

A motion was made by Lickes and seconded by Gonnerman to go into Executive Session for the purpose of discussion of Personnel – Section 2 (c) (1) at 8:15 p.m. Voting aye: Kunz, Lickes, Timpe, Gonnerman. Absent: Julius, Eisfeller. Motion carried.

The board returned to open session at 8:57 p.m. following a motion by Lickes and seconded by Kunz. Voting aye: Kunz, Lickes, Timpe, Gonnerman. Absent: Eisfeller, Julius. Motion carried.

Adjournment:

A motion was made by Lickes and seconded by Gonnerman that the meeting be adjourned at 8:58 p.m. All members present voting aye. Motion carried.

APPROVED

ATTEST
