REGULAR MEETING OF THE PRESIDENT
AND BOARD OF TRUSTEES
VILLAGE OF STOCKTON
JO DAVIESS COUNTY, ILLINOIS
March 10, 2020

Call To Order:
President Brandt called the meeting to order on March 10, 2020 at 7:00 p.m. and asked the Treasurer, Rena Eden to call the roll as the clerk was not in attendance.

Members in Attendance:
Trustees: Billie Jo Eisfeller, Linda Gonnerman, Dave Julius, Dan Kunz, Jackie Lickes, Matt Timpe. Staff present: Steve Rice, Aaron Sullivan, Cheryl Bourland, Amy Haas, Kevin Stewart, and Rena Eden.

Approval of Agenda:
President Brandt noted an addition to the agenda to discuss scheduling the open burn dates for spring. A motion was made by Gonnerman and seconded by Kunz to approve the revised agenda. All members voting aye. Motion carried.

Approval of Minutes:
President Brandt asked if there were any additions or corrections to the minutes of the regular meeting of February 11, 2020. Kunz moved and Gonnerman seconded to approve the minutes. All members voting aye. Motion carried.

Treasurers Reports:
President Brandt asked for approval of the Treasurers Report as submitted by Treasurer Rena Eden. A motion was made by Gonnerman and seconded by Lickes to approve the Treasurers report as submitted. Voting aye: Eisfeller, Gonnerman, Julius, Kunz, Lickes, Timpe. Motion carried.

Accounts Payable:
Gonnerman moved and Timpe seconded to authorize the accounts payable claims and List B as presented. Voting aye: Eisfeller, Gonnerman, Julius, Kunz, Lickes, Timpe. Motion carried.

Police:
A motion was made by Kunz seconded by Eisfeller to approve the Police Report for the month as submitted by Chief Stewart. All members voting aye. Motion carried.

Water & Sewer:
A motion was made by Lickes and seconded by Gonnerman to approve the Water Report as submitted by Kari Olson and the Sewer Report as submitted by Aaron Sullivan for the month. All members voting aye. Motion carried.

Street:
A motion was made by Kunz and seconded by Timpe to approve the Street Department Activity Report for the month as submitted by Steve Rice. All members voting aye. Motion carried.

Public Comments: Michelle Bartch stated she is organizing a cleanup day on Saturday, April 18th from noon – 4:00 p.m. The group will be cleaning up garbage along streets, kids-town and the roads leading out of the village limits. Her concern was once the trash was collected how they could dispose it. Trustee Matt Timpe volunteered to provide his trailer and would haul away the garbage collected. A couple of other options for disposal were discussed also and will be checked out.

Committee Reports:

Water, Sewer & Garbage:
Trustee Gonnerman reported on the committee meeting held February 25, 2020.

Water System Improvements
Trustee Gonnerman noted there were no updates from MSA at this time. Steve Rice reported that Well # 4 was put on line today and is running as it should and all three wells are running in rotation. Trustee Gonnerman also stated Steve Rice is obtaining information and costs of maintenance agreement options for the generators, looking at connecting the Village Hall to the generator installed at Well # 6, and the Public Works will be looking at options to find the water main leak in the Park & High area.

Economic Development:
Trustee Lickes stated the Stockton Heritage Museum is applying for a grant from the Freeport Community Foundation to be used to create their own website and she will be writing a letter of support as a Village Board member.

Police:
It was determined that the Spring Open Burn dates will run from Friday, April 17 to Sunday, April 26, 2020. Notices will be placed in the local papers two (2) weeks prior and also on the April water bills.

Preliminary Breath Tester
Timpe moved and Kunz seconded to approve the purchase of a PBT (Preliminary Breath Tester) for $555.00. Voting aye: Eisfeller, Gonnerman, Julius, Kunz, Lickes, Timpe. Motion carried.

Streets, Sidewalks, Forestry, Building & Grounds: No Report

Finance and Purchasing:
Trustee Eisfeller moved and Lickes seconded to approve reimbursing Attorney Ron Paja $225.00 for the cost of attending the IML Attorney's Seminar and Cannabis workshop.

Voting aye: Gonnerman, Kunz, Lickes, Eisfeller. Voting nay: Julius, Timpe. Motion carried.

Personnel:
Trustee Lickes reported Chief Kevin Stewart has completed his six (6) month introductory period with the Village. Lickes moved and Julius seconded to remove him off probation. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

***Old Business*:**

Ordinance No. 683 – *An Ordinance Amending Title 5, Chapter 2, Section 7 of the Municipal Code of the Village of Stockton, Jo Daviess County, IL.*
President Brandt noted this ordinance was introduced at the February meeting and did not pass due to the fine being $350 for unauthorized parking in a handicap spot. This correction lowers the fine to $250. Kunz moved and Lickes seconded to pass Ordinance No. 683 as presented. Voting aye: Kunz, Lickes, Timpe, Eisfeller, Gonnerman, Julius. Motion carried.

***New Business*:**

Water Main Improvement Project
Gonnerman moved and Lickes seconded to approve IEPA Loan #17-5438 Disbursement #8 in the amount of $4,608.00 which includes CFPS Invoice # 5 ($1,500) and MSA Invoice # 11 ($3,108.00). Voting aye: Lickes, Timpe, Eisfeller, Gonnerman, Julius, Kunz. Motion carried.

Gonnerman moved and Timpe seconded to approve CFPS Final Invoice # 5 for DCEO CDBG Grant Administration Services associated with the water main project in the amount of $3,000. Voting aye: Timpe, Eisfeller, Gonnerman, Julius, Kunz, Lickes. Motion carried.

Ordinance No. 685 – *An Ordinance Approving a Simplified Municipal Telecommunications Tax Rate Change for the Village of Stockton, Jo Daviess County, Illinois.*
President Brandt stated this ordinance amendment will increase the revenue received from the tax on all telecommunication devices from 4% to 6% starting January 1, 2021. Gonnerman moved and Lickes seconded to pass Ordinance No. 685 increasing the Simplified Telecommunication tax to 6%. Voting aye: Eisfeller, Gonnerman, Kunz, Lickes. Voting nay: Julius, Timpe. Motion carried.

Ordinance No. 686 – *An Ordinance Amending Title 3, Chapter 3, Section 11 of the Municipal Code of the Village of Stockton, Jo Daviess County, Illinois.*
President Brandt stated this amendment changes the fee charged to any licensee requesting changes to their current liquor license after its issuance from $30 to $200.

Julius moved and Lickes seconded to pass Ordinance No. 686 as presented. Voting aye; Gonnerman, Julius, Kunz, Lickes, Timpe, Eisfeller. Motion carried.

FY 19/20 Audit:
Gonnerman moved and Timpe seconded to approve the Engagement letter received from WIPFLI to conduct the FY19/20 Audit for $9,750. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

2020 MFT Bid Opening:
President Brandt stated the MFT letting was held on March 9, 2020 and we received three bids for the 2020 seal coat street work. The low bid was from A.C. Pavement Striping Company for $69,787.14 which was 12.2% below the engineer's estimate. The other bids received were from Civil and Porter Brothers. Kunz moved and Timpe seconded to award the 2020 MFT seal coat work to A.C. Pavement Striping Company for $69,787.14. Voting aye: Kunz, Lickes, Timpe, Eisfeller, Gonnerman, Julius. Motion carried.

Server & Software Proposal for Village Computer Systems:
Trustee Timpe explained the server proposals received by Tri-State Computers. The need for these were because the Police Department was not in compliance for state and federal regulations for their security system. Tri-State Computers and Johnston IT Consulting worked together to design a system which the Police Department, Village Hall and Public Works could use. One option would be to install a rebuild server with a 3 year warranty that covers parts only and 1 year for labor for $16,445.12. The second option is a new server with a 5 year warranty of parts and labor for $22,870.12 and they would actually send out a Dell Technician on site to repair within 24 hours.
Timpe moved and Gonnerman seconded to approve the proposal to purchase the Dell R540 Server with the 5 year warranty for $22,870.12. Voting aye: Lickes, Timpe, Eisfeller, Gonnerman, Julius, Kunz. Motion carried.

Timpe moved and Gonnerman seconded to approve the proposal from Tri-State Computers for the labor costs associated with the setup of the Dell R540 Server for $4,630.98. Voting aye: Timpe, Eisfeller, Gonnerman, Julius, Kunz, Lickes. Motion carried.

Trustee Timpe also stated that any software and firewall previously installed by Johnston IT Consulting at Village Hall will be returned to them for credit.

Executive Session:
A motion was made by Lickes and seconded by Kunz to go into Executive Session for the purpose of discussion of Personnel – Section 2 (c) (1) at 8:02 p.m. Voting aye: Julius, Kunz, Lickes, Timpe, Eisfeller, Gonnerman. Motion carried.

The board returned to open session at 8:59 p.m. following a motion by Julius and seconded by Gonnerman. Voting aye: Kunz, Lickes, Timpe, Eisfeller, Gonnerman, Julius. Motion carried.

Adjournment:
A motion was made by Kunz and seconded by Lickes that the meeting be adjourned at 9:00 p.m. All members voting aye. Motion carried.

APPROVED _____

ATTEST _____

Village of Stockton
Check Register from 3/01/20 to 3/31/20

Check No.				Debit	Credit	Check Amount
32020	3/20/20	ILL DEPT REVENUE	State Withholding 3/20/20			1,300.07
32021	3/20/20	United States Treasury	Federal Deposit 3/20/20			7,018.62
32420	3/24/20	ILLINOIS MUNICIPAL RETIREMENT FU	IMRF withholding 3/20/20			10,922.42
32421	3/24/20	Illinois Municipal Retirement Fund, Volu	Voluntary Additional Contribution wi			1,982.76
37272	3/06/20	Mark Heidenreich	Pay Period 2/17/20 to 3/01/20			169.80
37273	3/06/20	Kari Olson	Pay Period 2/17/20 to 3/01/20			1,135.92
37274	3/06/20	Jane Vanderheyden	Pay Period 2/17/20 to 3/01/20			173.05
37275	3/06/20	Illinois State Disbursement Unit	withholding 3/06/20			1,664.01
37276	3/05/20	VISA	Tool Boxes & JD Parts, postage			1,107.72
37277	3/05/20	VISA - 2887	Mail water samples			307.75
37278	3/05/20	VISA - 3455	Sandwiches for Dept Meeting			58.55
37279	3/05/20	Visa - 5434	Training class expense -Cole			715.47
37280	3/11/20	Belstar Media, Inc.	Monthly website maintenance			500.00
37281	3/11/20	Casey's General Stores, Inc	Gasoline & Diesel			1,025.87
37282	3/11/20	COM ED	Street Lighting Charges			62.60
37283	3/11/20	Constellation NewEnergy, Inc	Electric pumping charges			8,075.58
37284	3/11/20	Core & Main LP	Misc water meter parts			310.44
37285	3/11/20	Corp Tire	Replace tube in JD Backhoe			147.00
37286	3/11/20	Crystal Image Cleaning Inc	Cleaning charges - February 2020			442.90
37287	3/11/20	Frontier	Telephone/Internet			780.39
37288	3/11/20	GALLS, LLC	Leg irons & restraint belts			259.54
37289	3/11/20	Gills Freeport Disposal	Garbage Collection - March 2020			14,682.50
37290	3/11/20	HACH Company	wwtp testing supplies			852.12
37291	3/11/20	L W Allen, LLC	Repairs to SCADA System			1,546.88
37292	3/11/20	Lawson Products. Inc	5 gal Orange Clean Buoy			271.51
37293	3/11/20	Lyons Lab	Water testing fees			115.00
37294	3/11/20	Monroe Truck Equipment Inc	2003 International Dump			816.29
37295	3/11/20	Mullen Tree Care	Remove & trim Terrace trees			13,300.00
37296	3/11/20	NW Il Criminal Justice Commission	Annual Local Contr IL Law Enforce			650.00
37297	3/11/20	P F Pettibone & Co.	200 Decals for UTV's & golf cars			283.60
37298	3/11/20	Paja Law Office	Professional services 2/8 - 3/6/20			570.00
37299	3/11/20	PDC Laboratories, Inc	Wastewater testing - Inv I9404850			79.80
37300	3/11/20	Pitney Bowes Global Financial Svcs LLC	Postal meter quarterly lease charge			171.00
37301	3/11/20	Pitney Bowes Inc	DM 101 Red Ink Cartridge			80.74
37302	3/11/20	Plunkett's Pest Control, Inc	Replace broken bait station			10.00
37303	3/11/20	Quill Corporation - Acct C806229	Misc office supplies			324.93
37304	3/11/20	Rock Valley Publishing, LLC	Village Clerk job opening			112.00
37305	3/11/20	Spahn & Rose Lumber Co.	Saw blade			10.99
37306	3/11/20	Stockton Ace Hardware	Misc supplies for village depts			232.51
37307	3/11/20	Stockton Auto Supply	Misc parts & supplies			337.52
37308	3/11/20	Stockton Service Center	2019 Dodge Durango			50.95
37309	3/11/20	Sullivan Foods	Distilled water & bottle water			23.23
37310	3/11/20	Technology Management Rev Fund	IWIN Communication fees			137.81
37311	3/11/20	Uniform Den East, Inc	(4) caps w/emblems - Inv. 67387			802.80
37313	3/11/20	USA Blue Book	Water testing supplies			1,023.59
37314	3/11/20	Village Of Stockton	Replenish Petty Cash			81.79
37315	3/11/20	Willett Hofmann & Associates, Inc	2020 MFT Engineering services			2,271.35
37316	3/11/20	Young, Susanne	Reimbursement for Office Supplies			26.66
37317	3/11/20	Tri-State Computers, LLC, Bruce T. Habel	Server for Village of Stockton			11,435.06
37318	3/11/20	United States Cellular	Monthly cellphone charges			254.11

Village of Stockton
Check Register from 3/01/20 to 3/31/20

Check No.				Debit	Credit	Check Amount
37319	3/12/20	Community Funding & Planning Services	CDBG Water Improvements - Inv 5			3,000.00
37320	3/12/20	Paja Law Office	Cannabis & Municipal Attorney semina			225.00
37321	3/20/20	Kari Olson	Pay Period 3/02/20 to 3/15/20			1,225.29
37322	3/20/20	Jane Vanderheyden	Pay Period 3/02/20 to 3/15/20			163.44
37323	3/16/20	Johnston IT Consulting	(2) Sophos RED 15			630.00
37324	3/20/20	Illinois State Disbursement Unit	withholding 3/20/20			1,664.01
37325	3/18/20	Blue Cross And Blue Shield Of Illinois	Supplemental insurance premium			298.00
37326	3/18/20	MediaCom	Internet / Phone / Cable			173.86
37327	3/18/20	Wex Bank	Gasoline			476.45
37328	3/18/20	WEX Bank	Gasoline & Diesel			841.98
37329	3/24/20	Blue Cross & Blue Shield Of Illinois	Monthly Health Insurance Premium			5,508.54
37330	3/24/20	Casey's General Stores, Inc	Gasoline			291.89
37331	3/24/20	Dearborn Life Insurance Company	Monthly life insurance premium			105.30
37332	3/24/20	American Legal Services	Legal services withholding 3/20/20			21.72
37333	3/24/20	Teamsters Local Union #722	Union Dues withholding 3/20/20			158.00
37334	3/24/20	Arlington Partners, LLC	Vision Insurance withholding 3/20/20			148.05
37335	3/24/20	United Healthcare Insurance Co.	Dental Insurance withholding 3/20/20			640.07
332020	3/06/20	ILL DEPT REVENUE	State Withholding 3/06/20			1,306.33
332021	3/06/20	United States Treasury	Federal Deposit 3/06/20			7,072.58
20200306	3/06/20	Direct Deposit	Pay Period 2/17/20 to 3/01/20			17,339.64
20200320	3/20/20	Direct Deposit	Pay Period 3/02/20 to 3/15/20			17,364.65

01	General Fund	90,923.48
13	Street Lighting Fund	62.60
14	School Crossing Guard	781.00
15	Motor Fuel Tax Fund	2,271.35
17	Social Security	4,422.55
35	WWTP Upgrade Project	225.00
45	Water Projects 2,4,5 & 6	3,000.00
51	Water Fund	12,752.69
52	Sewer Fund	18,021.97
57	Garbage Fund	14,909.36